

MINERAL COUNTY PLANNING COMMISSION

150 ARMSTRONG STREET
KEYSER, WEST VIRGINIA 26726
(304) 788-1457

APPLICATION FOR EXEMPT SUBDIVISION

OWNER'S NAME:

TELEPHONE #:

ADDRESS:

GRANTEE'S NAME:

ADDRESS:

TELEPHONE #:

SIGNATURE OF OWNER/APPLICANT

DATE

NAME OF REGISTERED SURVEYOR/ENGINEER:

ADDRESS:

TELEPHONE #:

Describe the property location including Street name, route number and/or distance to State or County roads:

TAX DISTRICT:

TAX MAP:

PARCEL:

DEED BOOK REFERENCE:

ORIGINAL ACREAGE BEFORE THIS DIVISION:

NUMBER OF NEW LOTS:

LOT SIZE (S):

HAS THIS PARCEL BEEN SUBDIVIDED SINCE JUNE 1, 1991?

If yes, when?

EXEMPT CLASSIFICATION:

- A. ☐ Less than 10 acres adjoining a DOH maintained road
B. ☐ 10 acres or larger
C. ☐ Transfer to a relative (Parent, child, grandparent, grandchild)
D. ☐ Division among heirs or by court order of partition
E. ☐ Transfer of parcels to achieve boundary line settlement
F. ☐ Cemetery lots
G. ☐ Lots with plat or deeds recorded prior to June 1, 1991. (No fee)
H. ☐ Mergers of contiguous parcels
I. ☐ Utility parcel

***** STAFF USE ONLY *****

FEE

CODE

DATE RECEIVED

DATE APPROVED

INITIALS

WVDOH PERMIT #

HEALTH DEPT. SEPTIC PERMIT #

COMMENTS: